



# STABLES CHRISTIAN CENTRE

## Job Vacancies

We are a Christian project located in Bolnhurst, Beds supporting small groups of the learning disabled, the autistic, ex-offenders and those with mental health problems by offering practical help and friendship within a working environment. We care for 5 acres of woodland, hedges and meadow and grow herb and wildflower plants to sell. We also produce our own preserves, cards, and gift items for sale.

We are seeking to recruit for two key part-time positions that have arisen within our small team.

### Charity Operations Manager

This role is fundamental to the effective running of the centre, working closely with the departmental managers to achieve the efficient day to day management of all aspects of the project. You will be able to demonstrate:

- Excellent organisational skills
- Strategic thinking coupled with practical day-to-day capability (i.e. development v maintenance)
- Ability to communicate and delegate effectively
- The ability to demonstrate a love of working with people from all walks of life

The main hours of work are Monday, Tuesday, Thursday 9.30 a.m. to 3.30 p.m.

### Garden and Grounds Manager

This key position will plan and design all aspects of the outdoor activities including Land Management, Garden Maintenance and Plant Production. You will be able to demonstrate:

- Enthusiasm for, and practical experience of, working in a garden
- Ability to plan, supervise and work alongside client groups
- Experience of working with client groups of varying abilities would be an advantage

The main hours of work are Monday, Tuesday, Thursday 9.30 a.m. to 3.30 p.m.

To find out more, please go to [www.stableschristiancentre.co.uk](http://www.stableschristiancentre.co.uk) or contact Ali Wood on 01234 376237, or apply directly by sending your CV to [admin@stableschristiancentre.co.uk](mailto:admin@stableschristiancentre.co.uk)

**Closing date Friday June 22<sup>nd</sup> June 2018.**